

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION  
March 30, 2004**

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FROM: SCOTT O. KONOPASEK, Registrar  
Registrar of Voters

SUBJECT: **BUDGETARY ADJUSTMENTS FOR TWO UNBUDGETED ELECTIONS**

**RECOMMENDATION:**

Authorize the Auditor/Controller to make the following Fiscal Year 2003/04 budgetary adjustments to accommodate Registrar of Voters department expenditures and revenues in connection with two previously authorized special elections: **(4 VOTES REQUIRED)**

DESCRIPTION	FUND CODES	AMOUNT
Increase Special Department Expenses	AAA-ROV-ROV-2135	\$112,110
Increase Elections Services Revenue	AAA-ROV-ROV-9545	\$112,110

**BACKGROUND INFORMATION:** The Registrar of Voters conducts elections as prescribed by district, city, county, state and federal laws and regulations. This action requests increases in budget appropriation and revenue authority for conducting the following two (2) unbudgeted elections directed by the Board of Supervisors in actions dated July 22, 2003, and November 12, 2003:

ORGANIZATION	ELECTION DATE	AMOUNT
San Bernardino County Retirement Board	December 3, 2003	\$22,247
City of Highland Recall Election	January 13, 2004	\$89,863
<b>TOTAL</b>		<b>\$112,110</b>

Election costs as stated above are based on actual billings to the requesting authorities. All elections were called by the requesting authorities after adoption of the County's FY 2003-04 budget and were therefore not included in that budget. The costs of the elections will be fully reimbursed by the requesting authorities, and approval of this action will adjust the Department budget for expenditures and revenues associated with these two special elections.

**REVIEW AND APPROVAL BY OTHERS:** This item has been reviewed by the County Administrative Office (Wayne Thies, Administrative Analyst III, 387-5409) on March 22, 2004, and the Auditor/Controller-Recorder's Office (Oscar Valdez, Accounting Manager, 386-8885) on March 22, 2004.

**FINANCIAL IMPACT:** Due to corresponding increases in appropriations and revenues there is no impact on net County cost.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and recommends this action be approved based on the necessity to make budgetary adjustments to accommodate department expenditures and revenues in connection with two previously authorized special election. There is no impact on local cost.

**SUPERVISORIAL DISTRICT(S):** All

PRESENTER: Scott O. Konopasek, Registrar of Voters 387-2083

Record of Action of the Board of Supervisors